



## AGENDA

Florida Courts E-Filing Authority

Board of Directors Meeting

June 16, 2020

2:00 p.m. – 4:00 p.m., EDT

[by WebEx](#)

(Webex 1-866-469-3239, Participant Code 732 145 707)

Hon. Tim Smith  
Chair  
Clerk, Putnam County

Hon. Jeffrey R. Smith, CPA  
Vice Chair  
Indian River County  
District V

Secretary/Treasurer  
Hon. Tara Green  
Clerk, Clay County  
District III

Hon. John Tomasino  
Clerk of the Court  
Florida Supreme Court

Hon. JD Peacock, II  
Clerk, Okaloosa County  
District I

Hon. Steve Land  
Clerk, Lafayette County  
District II

Hon. Todd Newton  
Clerk, Gilchrist County  
District IV

Hon. Karen Rushing  
Clerk Sarasota County  
District VI

Hon. Sharon R. Bock  
Clerk, Palm Beach County  
District VII

Florida Courts E-Filing Authority  
P.O. Box 16637  
Tallahassee, FL 32317

- I. Introduction and Roll Call The Honorable Tim Smith, Chair
- II. Adoption of the Agenda The Honorable Tim Smith
- Open the Annual Authority Meeting**
- III. Review of Annual Authority Activities The Honorable Tim Smith
- Close Annual Authority Meeting**
- Open Annual Meeting of Board**
- IV. Reading and approval of the April minutes  
The Honorable Tara Green, Secretary/Treasurer
- V. Treasurer's Report The Honorable Tara Green  
Monthly Financial Report  
Budget Presentation  
Reserve Policy
- VI. Progress Reports  
E-Portal Progress Report Carolyn Weber, Portal Program Manager  
Release Updates –2020.01  
Third Party Vendor Request for Certification – US Legal Pro  
Portal Change Advisory Board Report  
Service Desk Report Gia Howell, Portal Service Desk Supervisor
- VII. Florida Courts Technology Commission The Honorable Tim Smith
- VIII. New Business The Honorable Tim Smith  
Appointment of Committees  
Communications Committee  
Finance Committee
- IX. Old Business The Honorable Tim Smith  
Standard Docket Descriptions The Honorable Karen E. Rushing
- X. General Counsel Report Lynn Hoshihara, Esq.  
Security Policy  
Rules Cases
- Public Comment
- XI. Adjourn