



## AGENDA

Florida Courts E-Filing Authority  
Board of Directors Meeting  
December 10, 2020

10:00 a.m. – 12:00 p.m., EST

by WebEx

(Webex 1-866-469-3239, Participant Code 172 093 6891)

Hon. Karen E. Rushing  
Chair  
Clerk, Sarasota County

Hon. Todd Newton  
Vice Chair  
Clerk, Gilchrist County  
District IV

Hon. Jeffrey R. Smith, CPA  
Secretary/Treasurer  
Indian River County  
District V

Hon. Tara Green  
Clerk, Clay County  
District III

Hon. John Tomasino  
Clerk of the Court  
Florida Supreme Court

Hon. Pam Childers  
Clerk, Escambia County  
District I

Hon. Steve Land  
Clerk, Lafayette County  
District II

Hon. Stacy Butterfield, CPA  
Clerk, Polk County  
District VI

Hon. Kevin Madok  
Clerk, Monroe County  
District VII

- I. Introduction and Roll Call      The Honorable Karen E. Rushing, Chair
- II. Adoption of the Agenda      The Honorable Karen E. Rushing
- III. Reading and Approval of the Minutes  
The Honorable Jeffrey Smith, Secretary/Treasurer
- IV. Treasurer’s Report      The Honorable Jeffrey Smith  
Monthly Financial Report  
Annual Audit Reports
- V. Progress Reports  
E-Portal Progress Report      Carolyn Weber, Portal Program Manager  
Portal Change Advisory Board Report  
Service Desk Report      Gia Howell, Portal Service Desk Supervisor
- VI. Florida Courts Technology Commission      The Honorable Karen Rushing  
Current topics: Document Descriptions  
Document Information Numbers
- VII. New Business      The Honorable Karen Rushing  
Communications Committee Report      The Honorable Tara Green  
e-Service Update      Carolyn Weber
- VIII. Old Business      The Honorable Karen Rushing  
eCommerce Update      Melvin Cox  
eCommerce –Financial Update      The Honorable Jeffrey Smith
- IX. General Counsel Report      Lynn Hoshihara, Esq.  
Agreement Regarding Transfer of Electronic Commitment Packets  
Rules Case Update: SC19-2163      Tom Hall, Consultant

### Public Comment

Florida Courts E-Filing Authority  
P.O. Box 16637  
Tallahassee, FL 32317

- X. Adjourn