



Florida Courts E-Filing Authority Board

**E-Filing Portal Progress Report Period:
September 2014**

October 28, 2014

Jennifer Fishback, E-Filing Portal Project Manager



E-Filing Submission Statistics

Category	Number
E-Filing Submissions	1,127,422
Individual Documents Submitted	1,756,903
Average Submissions per Weekday	53,000
Highest Volume Day 9/30	57,547
New Case Initiation	4.5%
Portal Users	69,184



E-Filing Portal Accounts for New Filers

Recently Added Filer Role	Accounts
Judge	195
Pro Se	5,124
Court Reporter	13
Law Enforcement	14
Mediator	18
Mental Health Professional	8
Process Server	60

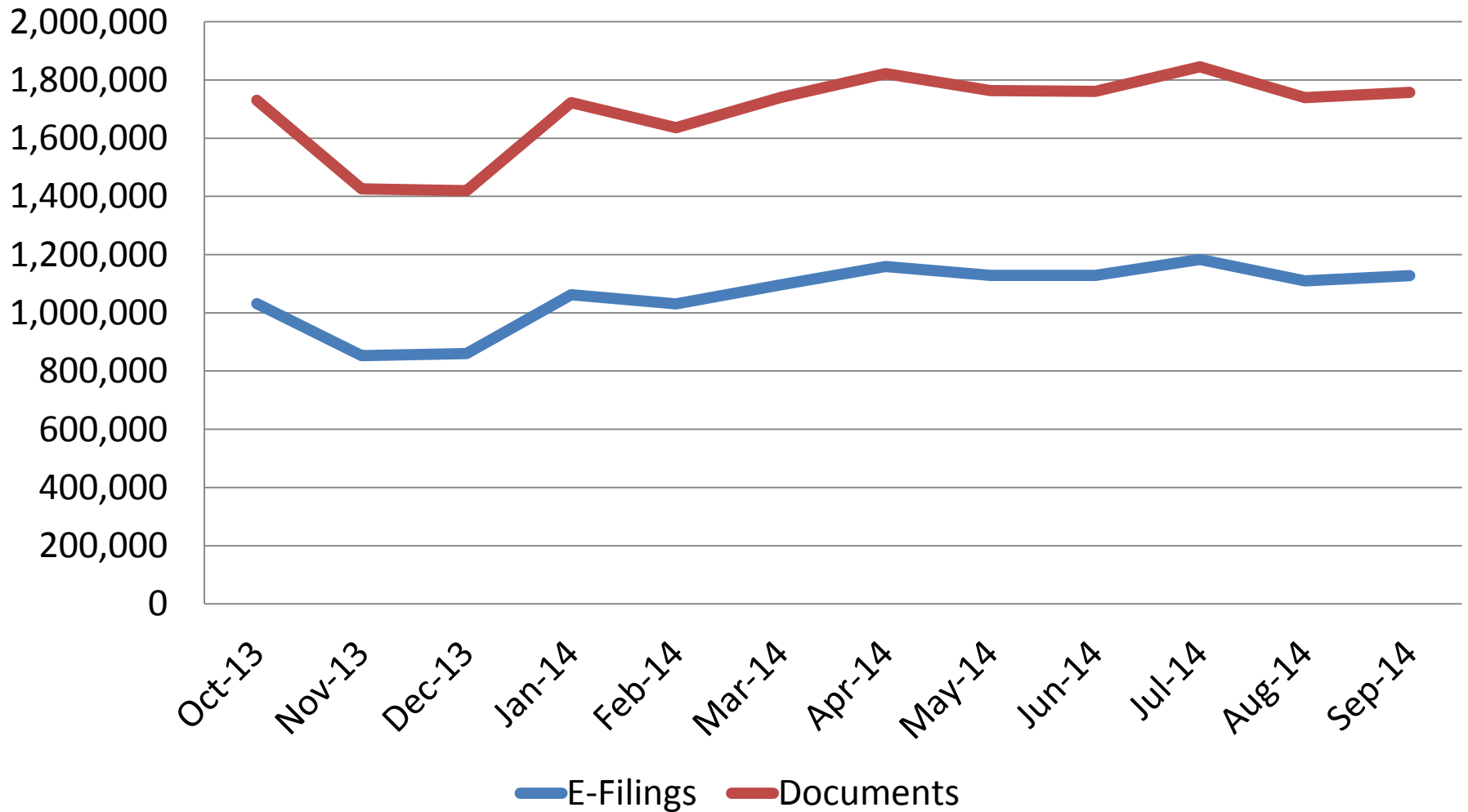


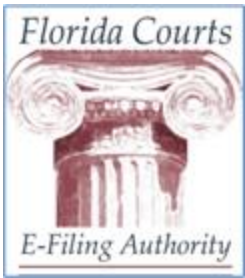
E-Filing Submission Statistics for New Filers

Filer	Filings	Documents
Judge	1565	1855
Pro Se	4157	5617
Court Reporter	1	2
Law Enforcement	0	0
Mediator	32	32
Mental Health Prof	24	74
Process Server	359	904

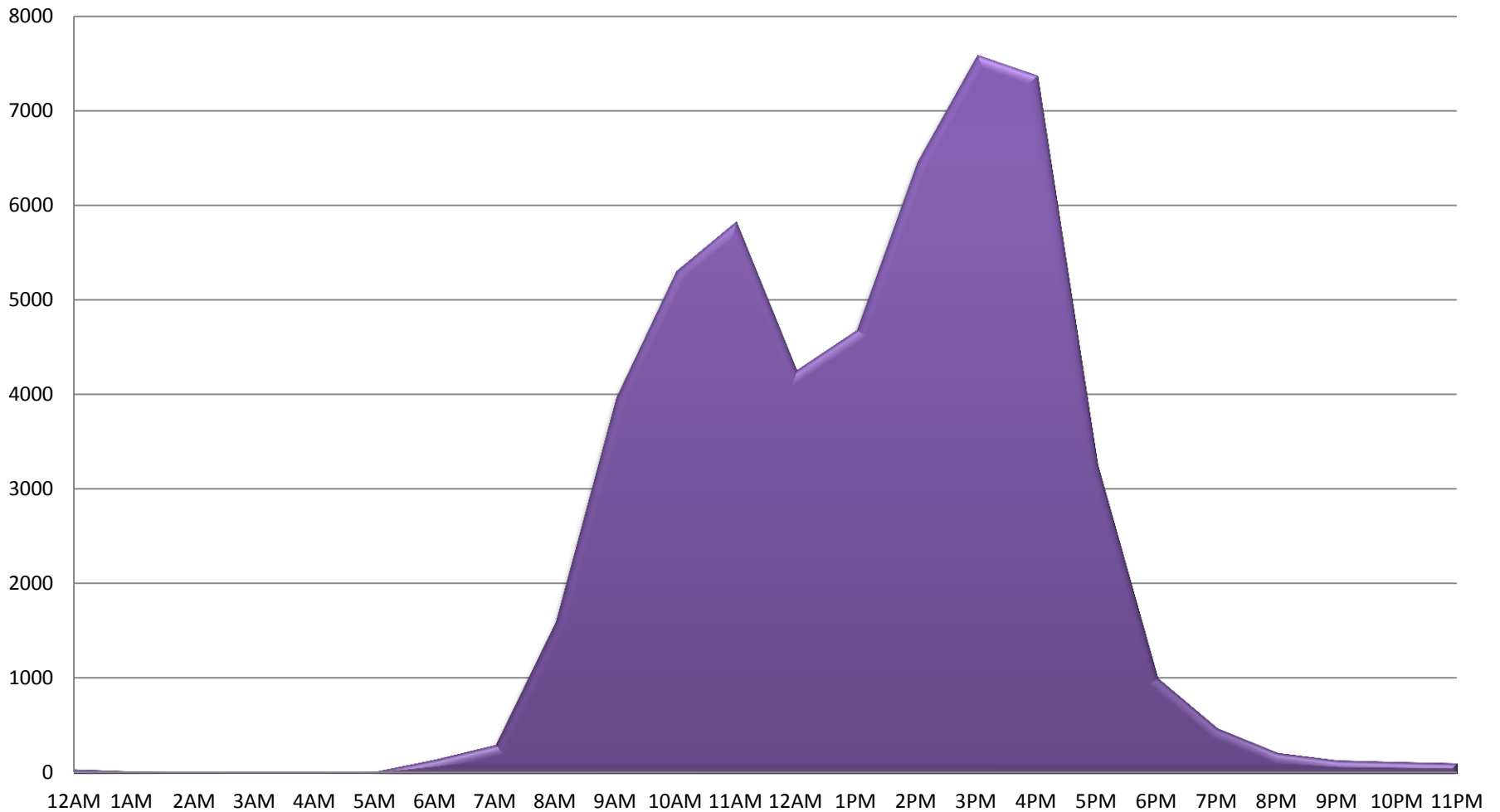


Documents Filed within E-Filing Submissions



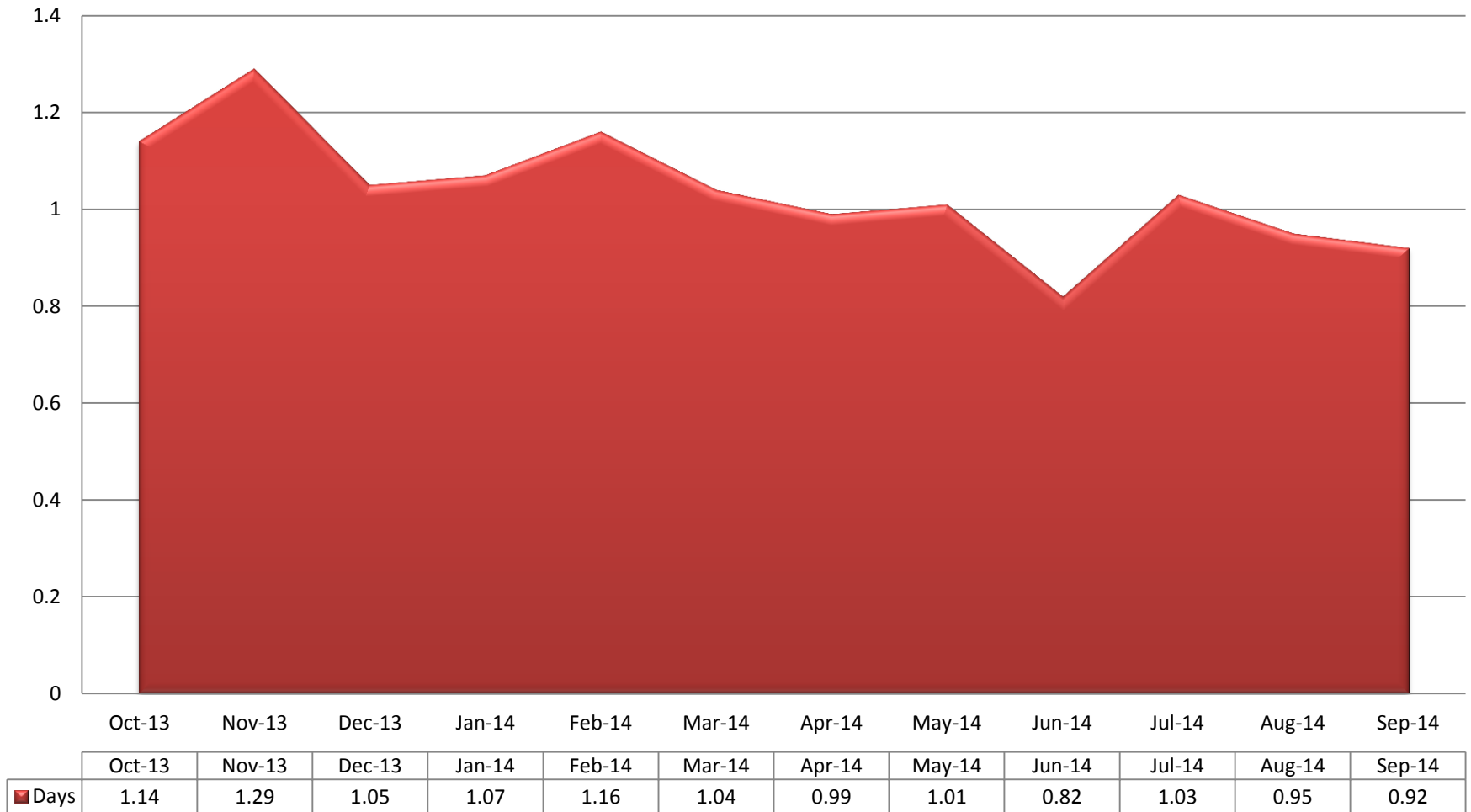


Filing Volume per Hour



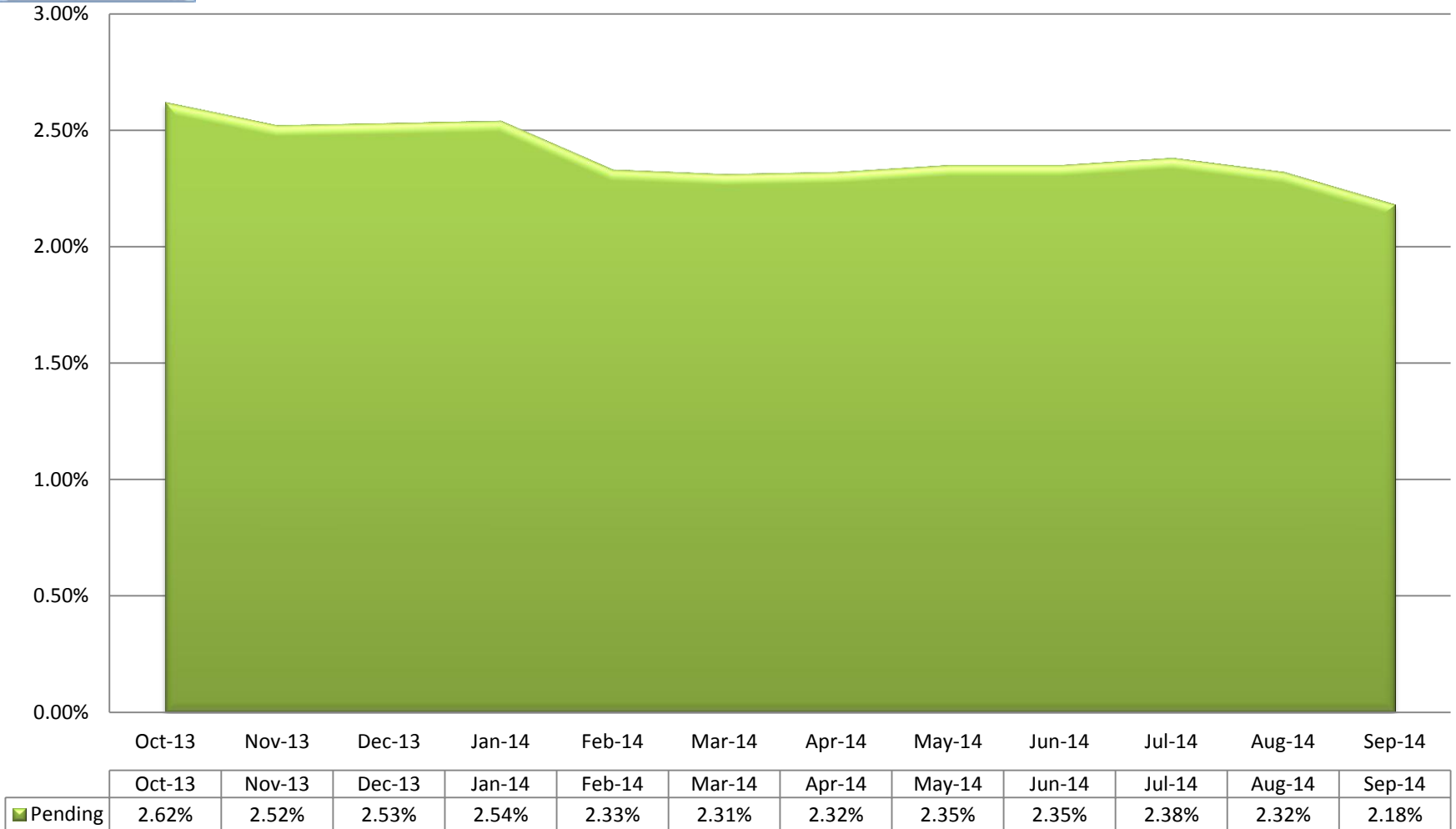


Days to Docket





% Filings Returned to Filer for Correction





Criminal E-Filing Implementation

- **67 Counties Receive Criminal E-Filings**
 - 264,550 filings received statewide
 - 56% were submitted using the “Batch” process
- **18 Circuits**
 - Using “Batch” E-Filing in Production
- **AOSC13-48 Extensions**
 - Implementations proceeding per administrative order



E-Portal Projects Team

Project	Status
Criminal E-Filing	Continue to implement remaining State Attorneys and Public Defenders with Batch E-Filing
"Batch" E-Filing	Working to implement with Judicial Circuits and Appellate Courts
Access to Justice	Building Interviews for Demonstration
Release 2014.03	Testing – Implementation date 10/24/2014
Release 2015.01	Planning – Implementation Date 4/24/2015



Portal User Communications

- **E-Filing Portal YouTube Channel – 4,086 Views**
 - **Subscribe** to the Florida Courts E-Filing Portal YouTube channel to receive updates every time a new video is posted
 - 149 Subscribers to the channel at the end of September
 - <https://www.youtube.com/channels?q=florida+courts+efiling+portal>
 - Listed on FL Bar YouTube “Featured Channels”
 - Videos be accessed from every portal screen via the video icon

Florida Courts E-Filing Portal
www.myflcourtaccess.com

My Account ▾ Filing Options ▾ A2J Interviews ▾

Welcome - Carolyn M Weber
Last signed in on - 09/17/2014 10:20:45 AM

News & Information

- Watch this section for important information.

E-Filing Map

Help [video icon] [user icon]



Portal User Communications

- **YouTube Linked in the Portal**

- Videos open in a new browser window so the portal and the video are open at the same time
- Video accessed from a page in the portal is specific to that page topic
- Longer videos for more extensive training
 - Listed on the E-Filing Authority Website > Help menu

- **Follow us on Twitter**

- <https://twitter.com/FLCourtsEFiling>
- Portal unavailability is announced here

- **Portal News and Information Contents**

- Portal unavailability
- Software enhancements



2014.03 Release Highlights

- **Clerk Enhancements**
 - Clerk Filing to the FL DOC
 - Add Review Queue configuration parameters
 - Docket Code
 - Filer Role
 - Create polling service to obtain filing status on initial filing transmission (validating filing)



2014.03 Release Highlights

- **Filer Enhancements**

- Systematically include State Attorney to E-service list on all criminal cases
- Increase Appellate filing size limit to 25 MB
- Reformat Documents Tab
 - Streamline document tab for all filing paths
 - Search function replaces drop-down list
 - Matches any character string within the document type



2014.03 Release Highlights

- **Filer Enhancements**

- Add Manage My E-service Screen

- Filers can update service lists on some or all of their cases

- Remove themselves from service lists
- Update their alternate E-service email addresses

- My Filings Screen

- View E-service per filing

- Who was selected for service (will include bounce back info)
- Who was not selected for service



2014.03 Release Highlights

- **Portal Performance Improvement**
 - Purge data from portal email log that exceeds retention policy guidelines
 - Filing status email log > 31 days
 - E-service email log items > 365 days
 - My Filings will load faster



2014.03 Release Schedule

Date	Activity
9/5/2014	FCCC deliver End User Notes to Clerks
9/8/2014	Begin Clerk Testing
10/10/2014	End Clerk Testing
10/24/2014	Implementation beginning 9PM until 10/25 3AM



2015.01 Release Highlights

- **My Fees Screen**
 - Filers will be able to see their paid and outstanding fees for a given month to assist with bank account reconciliation
 - The data will be able to be exported from the portal to a spreadsheet so that the filer can upload the data into their banking software
 - Filers will be able to search for fees on specific cases, bank accounts, credit cards, matter numbers, etc.



2015.01 Release Schedule

Date	Activity
3/6/2015	FCCC deliver End User Notes to Clerks
3/9/2015	Begin Clerk Testing
4/10/2015	End Clerk Testing
4/24/2015	Implementation beginning 9PM until 4/25 3AM



Judicial E-Filing Implementation Status

Clerks and Courts Participation



Judicial E-Filing Status

Circuit	County	Docket Codes	Judicial E-Filing Method	Judicial E-Filing Status
1 st	Escambia	Complete		
1 st	Okaloosa	Complete		
1 st	Santa Rosa	Complete		
1 st	Walton			
2 nd	Franklin	Complete	Single Session	Filings Submitted
2 nd	Gadsden	Complete	Single Session	
2 nd	Jefferson	Complete	Single Session	
2 nd	Leon	Complete	Single Session	Filings Submitted
2 nd	Liberty	Complete	Single Session	
2 nd	Wakulla	Complete	Single Session	



Judicial E-Filing Status

Circuit	County	Docket Codes	Judicial E-Filing Method	Judicial E-Filing Status
3 rd	Columbia	Complete	Single Session	Filings Submitted
3 rd	Dixie	Complete	Single Session	Filings Submitted
3 rd	Hamilton	Complete	Single Session	Filings Submitted
3 rd	Lafayette		Single Session	
3 rd	Madison	Complete	Single Session	Filings Submitted
3 rd	Suwannee	Complete	Single Session	
3 rd	Taylor	Complete	Single Session	Filings Submitted
4 th	Clay	Complete	Single Session	Filings Submitted
4 th	Duval	Complete	Single Session	Filings Submitted
4 th	Nassau		Single Session	



Judicial E-Filing Status

Circuit	County	Docket Codes	Judicial E-Filing Method	Judicial E-Filing Status
5 th	Citrus	Complete		
5 th	Hernando	Complete		
5 th	Lake	Complete		
5 th	Marion	Complete		
5 th	Sumter	Complete		
6 th	Pasco	Complete		
6 th	Pinellas	Complete		
7 th	Flagler	Complete		
7 th	Putnam	Complete		
7 th	St. Johns	Complete		



Judicial E-Filing Status

Circuit	County	Docket Codes	Judicial E-Filing Method	Judicial E-Filing Status
7 th	Volusia			
8 th	Alachua			
8 th	Baker			
8 th	Bradford			
8 th	Gilchrist	Complete		
8 th	Levy	Complete		
8 th	Union			
9 th	Orange	Complete	Single Session	Filings Submitted
9 th	Osceola	Complete	Single Session	Filings Submitted



Judicial E-Filing Status

Circuit	County	Docket Codes	Judicial E-Filing Method	Judicial E-Filing Status
10 th	Hardee	Complete		
10 th	Highlands	Complete		
10 th	Polk	Complete		
11 th	Miami-Dade			
12 th	Desoto	Complete	Interface – “Batch”	
12 th	Manatee		Interface – “Batch”	
12 th	Sarasota		Interface – “Batch”	
13 th	Hillsborough			
14 th	Bay	Complete	Interface – “Batch”	
14 th	Calhoun	Complete	Interface – “Batch”	



Judicial E-Filing Status

Circuit	County	Docket Codes	Judicial E-Filing Method	Judicial E-Filing Status
14 th	Gulf	Complete	Interface – “Batch”	
14 th	Holmes	Complete	Interface – “Batch”	
14 th	Jackson	Complete	Interface – “Batch”	
14 th	Washington	Complete	Interface – “Batch”	
15 th	Palm Beach	Complete	Interface - ”Batch”	
16 th	Monroe	Complete	Single Session	
17 th	Broward		Single Session	
18 th	Brevard	Complete	Single Session	Filings Submitted
18 th	Seminole		Single Session	



Judicial E-Filing Status

Circuit	County	Docket Codes	Judicial E-Filing Method	Judicial E-Filing Status
19 th	Indian River	Complete	Single Session	
19 th	Martin	Complete	Single Session	
19 th	Okeechobee	Complete	Single Session	
19 th	St. Lucie	Complete	Single Session	
20 th	Charlotte	Complete	Single Session	
20 th	Collier	Complete	Single Session	Filings Submitted
20 th	Glades	Complete	Single Session	
20 th	Hendry	Complete	Single Session	
20 th	Lee	Complete	Single Session	