



The Florida Courts E-Filing Authority Minutes

Florida Courts E-Filing Authority Board of Directors met on October 12, 2016, at 2:00 p.m. by WebEx. The following members were present: Hon. Tim Smith, Putnam County Clerk, Chair; Hon. Jeff Smith, Indian River County Clerk, Vice Chair; Hon. Tara Green, Clay County Clerk, Secretary/Treasurer; Hon. John Tomasino, Clerk, Supreme Court; Hon. Kathy Brown, Liberty County Clerk; Hon. Todd Newton, Gilchrist County Clerk; Hon. Karen E. Rushing, Sarasota County Clerk; and Lynn Hoshihara, Esq., Authority General Counsel. The Hon. Sharon R. Bock, Esq., Palm Beach County Clerk, and Hon. JD Peacock, Okaloosa County Clerk, were not able to attend. A quorum was present.

- I. The Hon. Tim Smith, Chair, opened the meeting at 2:04 p.m. He welcomed those on the WebEx.

The Hon. Tim Smith asked for a roll call. A quorum was present.

- II. Adoption of the Agenda

The Hon. Tim Smith asked for a motion to adopt the agenda. The Hon. Jeff Smith moved adoption of the agenda. The Hon. John Tomasino seconded the motion. All voted to accept the agenda as presented.

- III. Report on Third Party Batch Status

Mr. Tim Smith recognized Ms. Carolyn Weber. She reported that seven of the 12 vendors were actively working. She noted that some were getting ready to test in the QA environment, then they would be ready to begin testing end-to-end with the counties. As November 1 is coming, she felt there was a lot of work left to do. She asked the Board of Directors if they would support moving the date to a later time.

Ms. Lynn Hoshihara, Esq., commented that the November 1 date was never thought to be a hard and fast date, but a target that could be moved if needed. She concluded by saying that the Authority has the ability to set a new date. Mr. Tim Smith agreed, but specified that he would like a realistic date. Staff recommended January 17, 2017.

Mr. Jeff Smith made the motion to move the date to January 17, 2017, and Ms. Karen Rushing seconded the motion. All voted favorably.

Mr. Tim Smith asked that staff make all the applicants aware of this new date.

Ms. Hoshihara asked, in the event the new date needed to be moved, if the Authority would be willing to delegate the authority to move the date to Mr. Tim Smith or staff. Mr. Jeff Smith moved the issue. Ms. Rushing seconded the motion. All voted favorably.

IV. Report on Release 2016.02

Currently, Ms. Weber informed the board that the second release of the year was scheduled for October 21. However, due to the time that staff has spent on the Clay County Triage project, she asked if they could move the release date to November 11. Mr. Tim Smith asked Mr. John Tomasino and Ms. Rushing if they saw any issues with moving the release. They did not.

Mr. Tomasino moved to accept the new date for the release. Ms. Tara Green seconded the motion. All voted favorably.

Public Comment

Mr. Dario Diaz was recognized. He spoke to the letter he received from Ms. Hoshihara. Mr. Smith asked for the issue to be agendaed for the November meeting. He explained that it was not the board's intent to limit anyone's access or preclude their access to the portal. Ms. Hoshihara noted that staff was in contact with Mr. Diaz and wanted to set up a meeting toward the beginning of November.

Mr. Tim Smith recognized the Clay County triage project and congratulated Ms. Green on her efforts.

Mr. Jeff Stanford, Provest, suggested the invoices for billings should have detail for billings.

V. **Adjourn**

The meeting was adjourned at 2:29 p.m.