



**The Florida Courts E-Filing Authority  
Minutes**

Florida Courts E-Filing Authority Board of Directors held a special meeting on November 12, 2015, at 10:00 a.m., EST, by WebEx for the purpose of reviewing the 2016.01 release documentation. The following members were present: Tim Smith, Putnam County Clerk, Chair; Don Barbee, Esq., Hernando County, Vice Chair; John Tomasino, Clerk, Supreme Court; JD Peacock II, Okaloosa County Clerk; Karen Rushing, Sarasota County Clerk; and Lynn Hoshihara, Esq., Authority General Counsel, were present. Tara Green, Clay County Clerk, Secretary/Treasurer; Bob Inzer, Leon County Clerk; Jeff Smith, CPA, Indian River Clerk; and Sharon Bock, Esq., Palm Beach County Clerk; were unable to attend. A quorum was present.

I. Mr. Tim Smith, Chair, opened the meeting at 10:03 a.m. with a roll call. He welcomed all on the WebEx.

II. Adoption of the Agenda

Mr. Don Barbee moved adoption of the agenda. Mr. John Tomasino seconded the motion. All voted favorably.

III. Florida Courts Technology Commission

2016.01 Release

Mr. Smith recognized Ms. Weber to review the 2016.01 Release documentation representing items scheduled for the April 15, 2016 portal upgrade release.

Ms. Weber reviewed the issues, explaining that all the items but two listed in the document had come before the board previously and had been approved for the release. The two new items, the board had just approved at the last meeting: e-service for judges and proposed orders. The issue of increasing the email size from 5 megabytes to 10 megabytes and retention of certain portal emails is included in the document, but may not be part of the release due to pending rule (email) or counsel's review (records retention). She asked the Board's approval of the document as presented so that the portal team could move forward with release programming and mentioned she also wished to share it with the FCTC.

Mr. Barbee made the motion to approve the document. Ms. Karen Rushing seconded the motion. There was no discussion. All voted favorably.

Public Comment

There were no other comments.

Mr. Smith thanked everyone for attending and announced that the next board meeting would be held in Tallahassee on January 19, 2016, in conjunction with the FCCC Legislative Days.

IV. Adjourn

The meeting was adjourned at 10:10 a.m.